

## LIONEL WALDEN PRIMARY SCHOOL



### TEACHING ASSISTANT (LEVEL 2) JOB DESCRIPTION

Lionel Walden Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants will be subject to an enhanced DBS (Disclosure and Barring Service) check.

Name:

Reports to: Class Teacher/Higher Level Teaching Assistant

#### **Job Purpose:**

Support the classroom teacher to facilitate the active participation of children in the academic and social activities of the school. Contribute to raising standards of achievement for all pupils.

#### **Principal Accountabilities:**

To ensure that all safeguarding procedures and policies are adhered to including:-

- Child Protection;
- Health and Safety (including First Aid and Risk Assessments);
- Positive Behaviour Management and Anti-Bullying.

#### **1. Support for children**

- In conjunction with the classroom teacher, adapt teaching to meet the needs of individual children and small groups.
- Take responsibility for delivering learning activities with small groups who would benefit from a different approach, as agreed.

- Establish and maintain supportive relationships with individual pupils and small groups to ensure they understand and can achieve the objectives.
- Provide learning support to children with specific needs, disabilities or where English is an additional language.
- Encourage and promote inclusion in the classroom, ensuring all pupils feel involved and able to learn.

## 2. Support for the curriculum

- Support the school curriculum, including literacy and Numeracy activities.
- Support the use of IT in the curriculum.
- Take responsibility for a curriculum enriching activity with a large group of children for 2 hours per week.

## 3. Support for the teacher

- Assist in maintaining class records and contribute to reports on pupil progress and development with the teacher
- Monitor and track progress and provide feedback to assist in developing IEPs for children with special needs and disabilities.
- Contribute to the planning, assessment and evaluation of work programmes for individual pupils and groups.
- Maintain an organised learning environment and prepare classroom resources, as required.
- Undertake support activities for the teacher as required, e.g. photocopying, preparation of materials, mounting displays.
- Contribute to the management of pupil behaviour, including anticipating and taking action to prevent potential issues, and provide pastoral support.

## 4. Support for the school

- Develop and maintain effective working relationships with all staff, governors and parent or carers.
- Attend and actively participate in staff meetings.
- Have a desire to develop in the role of TA by participating in continuous professional development opportunities.
- Assist in facilitating school events, e.g. school plays, Sports Afternoon, LWSA Summer Fair and Breakfast with Santa.