

LIONEL WALDEN PRIMARY SCHOOL

JOB DESCRIPTION

POST Catering Assistant

RESPONSIBLE TO School Caterer

Lionel Walden Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants will be subject to an enhanced DBS (Disclosure and Barring Service) check.

Main Purpose of the Job

Responsible to: The School Caterer. The Catering Assistant will be responsible for assisting in the process of providing high quality, fresh nutritional food to pupils, staff and visitors at all times.

Main Job Functions

The post holder will effectively:-

1. support the School Caterer in the running of the catering facility for the school;
2. carry out those responsibilities in accordance with Health and Safety standards;
3. to daily undertake effective food preparation as directed by the School Caterer;
4. to serve food;
5. to be aware of Health and Safety issues in the way food is handled, prepared and stored;
6. to wash up properly and keep the kitchen clean and tidy;
7. place delivered food into storage places as directed by the School Caterer and to assist with a stock check if required;
8. to assist generally the School Caterer in the operation of the kitchen in order to achieve the overall efficient and effective operation.