

LIONEL WALDEN SCHOOL

Minutes of a meeting of the Governing Body of Lionel Walden School held on Wednesday, 18th September, 2013 at 7.30 p.m. at the school.

Present: K. Robinson, S. Barnard-Taylor, D. Barron, C. Buckle, V. Cronin, J. Dale,
M. Dunham, R. Lehner-Mear, A. Naughton, K. Naughton, I. Roberts.

Apologies for absence were received from D. Williams.

APPOINTMENT OF CHAIRMAN FOR 2013/14

Margaret Dunham proposed Kevin Robinson as Chairman for another year. This was seconded by Kay Naughton and Mr. Robinson was duly elected. Mr. Robinson then informed the Governing Body that he would be retiring as Chairman at the end of this academic year.

APPOINTMENT OF VICE CHAIRMAN FOR 2013/14

Andy Naughton proposed Jo Dale as Vice Chairman. This was seconded by Margaret Dunham and Mrs. Dale was duly elected.

DECLARATION OF PECUNIARY INTERESTS

All Governors present declared that they had no pecuniary interests in the matters being discussed.

MINUTES OF LAST MEETING

The Minutes of the meeting held on 26th June, 2013 were approved and signed as a true record.

MATTERS ARISING

Dinner Money – The Government has announced that it is to provide free school meals for all Key Stage 1 children as from September, 2014. Hopefully some sort of capital funding will be provided to cope with the increased number of meals to be cooked.

APPOINTMENT OF SUB-COMMITTEES AND NAMED GOVERNORS FOR 2013/14

The following sub-committees and named Governors were agreed for the forthcoming academic year:-

Finance Committee

Andy Naughton, David Barron, Sally-Anne Barnard-Taylor, Debbie Williams, Ivan Roberts.

School Improvement Committee

David Barron, Kay Naughton, Sally-Anne Barnard-Taylor, Ivan Roberts, Veronica Cronin, Caroline Buckle.

Appointments Panel

Kevin Robinson, Margaret Dunham, Jo Dale, David Barron, Sally-Anne Barnard-Taylor.

Discipline Committee

Margaret Dunham, Jo Dale, Debbie Williams, Caroline Buckle.

Appeals Committee

Andy Naughton, Kay Naughton, Ivan Roberts, Veronica Cronin, Rachel Lehner-Mear.

There has to be a greater number of Governors on the Appeals Committee than the Discipline Committee. The Chair, Headteacher and Deputy Headteacher cannot sit on either of these two committees in case of prejudice.

Named Governors

Under 5's	-	Jo Dale
ICT	-	Andy Naughton
SEN	-	Margaret Dunham
Literacy	-	Kay Naughton
Maths	-	Caroline Buckle
Science	-	Ivan Roberts
Health & Safety	-	Debbie Williams
Children's Health	-	Jo Dale
Pupil Premium	-	Jo Dale

The object of these named Governors is to liaise with Subject Co-ordinators once a term to discuss how these subjects are being developed within school.

HEADTEACHER'S REPORT

This had been circulated prior to the meeting and matters arising from it were discussed:-

- The staff are pleased with the way the Year 6 have started the year. There is a great variation in ability in this cohort, so results may not be at the same levels as the previous few years.
- There has been a flood in the PPA room due to a leaking pipe in the kitchen staff toilet. The pipe has been repaired and some decorating is necessary as well as a replacement carpet. This will be the subject of an insurance claim.
- We have been instructed by the Admissions Department to admit a Looked After Child into Reception. Bournemouth Social Services are the named authority overseeing this.
- Key Stage 2 test data had been circulated and the results were very good. One child managed to reach Level 6 in Writing. This is exceptionally difficult to achieve, so is very pleasing.
- Reading levels in the EYFS data seem lower so we are looking into this to see why this might be.
- Teaching Schools – The closing date for applications in this round is 18th October. Teaching schools are part of the Government's drive to give schools more freedom and to enable schools to take increasing responsibility for managing the education system. A paper had been circulated giving Governors necessary background information. The Governing Body gave its endorsement for an application for Lionel Walden School to become a Teaching School to be submitted.
- There are changes to school performance tables which were announced in July. 'Narrowing the Gap' will now be called 'Closing the Gap' and tables will contain three year averages.
- Guyhirn Church of England Primary School – We are currently supporting Guyhirn with leadership covering 4 days a week (Mrs. Barnard-Taylor being there on Monday, Tuesday and Wednesday, and Mr. Barron on a Friday). The task is much bigger than we were at first led to believe and we will be providing this support until at least Christmas. There is no stability in the teaching staff and it is very demoralising for the children and parents at the school. After much discussion, it was agreed that a meeting needs to be set up with Officers from the Local Authority saying that we have identified the problems at Guyhirn and discuss where we go from here.

- **Residential Visit** – Due to the high numbers of children in both the current Years 5 and 6, it has been decided that a residential trip will be organised in 2015 in order that every child is offered the opportunity to take part. This will be in addition to the trip already being organised in 2014.

SPECIAL EDUCATIONAL NEEDS REPORT

This had been circulated prior to the meeting and had been compiled by Mrs. Dunham, the SEN Governor. Mrs. Dunham went through the report, itemising each point.

LIONEL WALDEN STRATEGIC PLAN 2013-2014

This had been circulated prior to the meeting. This is what used to be called the School Development Plan and outlines our priorities for this academic year. Our two main priorities are P.E. and Next Steps Marking. All schools will be receiving extra funding for the development of P.E. within the curriculum. Next Steps Marking is about developing children's response to how their work is marked and how they can gain progression. Hopefully, we shall instigate parental involvement in this. The Strategic Plan for 2013-2014 was formally adopted by the Governing Body.

TERMLY OPERATIONAL PLAN – AUTUMN 2013

This had also been circulated prior to the meeting and should be looked at hand in hand with the Strategic Plan. Mr. Barron briefly went through the key priorities for improvement which are to raise attainment and accelerate pupil's progress in English and Maths; improve the purpose and impact of the monitoring of the quality of teaching and improving provision and building capacity.

PUBLISHED ADMISSION NUMBER (PAN)

Following on discussion at the last Governing Body meeting, it has been proposed that our Published Admission Number be reduced from 34 to 30. Everyone felt that there were both advantages and disadvantages of requesting this reduction. If we decided to apply now, and it was successful, the reduction would come into effect in 2015 and would take 7 years to go through the school. A vote took place and there was a majority decision to go ahead and apply to the Local Authority for a reduction.

DATE OF NEXT MEETING

Wednesday, 13th November, 2013 at 7.30 p.m. at the school.

There being no further business, the Chairman closed the meeting.

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Chair

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Date